





























**ADDENDUM TO RENTAL APPLICATION FORM  
PART 1 – DISCLOSURE**

**RECEIPT FOR SECURITY DEPOSIT**

Landlord has received from \_\_\_\_\_ the sum of \$ \_\_\_\_\_  
by check /cash as a lease deposit for the property at \_\_\_\_\_  
\_\_\_\_\_.

The following shall apply:

Tenant/Applicant hereby acknowledges receiving this receipt for the Security Deposit which states as follows:

- a) The right to have the dwelling unit inspected by the Landlord in the Tenant's presence for the purpose of making a written list of damages that exist at the commencement of the tenancy if the Tenant so requests by certified mail within fifteen (15) days of the Tenant's occupancy;
- b) The right to be present when the Landlord inspects the premises at the end of the tenancy in order to determine if any damage was done to the premises if the Tenant notifies the Landlord by certified mail at least fifteen (15) days prior to the date of the Tenant's intended move, of the Tenant's intention to move, the date of moving, and the Tenant's new address;
- c) The Landlord's obligation to conduct the inspection within five (5) days before or after the Tenant's stated date of intended moving;
- d) The Landlord's obligation to notify the Tenant in writing of the date of the inspection;
- e) The Tenant's right to receive, by first class mail, delivered to the last known address of the Tenant, a written list of the charges against the Security Deposit claimed by the Landlord and the actual costs, within forty-five (45) days after the termination of the tenancy;
- f) The obligation of the Landlord to return any unused portion of the Security Deposit, by first class mail, addressed to the Tenant's last known address within forty-five (45) days after the termination of the tenancy;
- g) A statement that failure of the Landlord to comply with the Security Deposit Law may result in the Landlord being liable to the Tenant for a penalty of up to three (3) times the Security Deposit withheld, plus reasonable attorney's fees;
- h) The Landlord shall retain a copy the receipt for a period of two (2) years after the termination of the tenancy, abandonment of the premises, or eviction of the Tenant, as the case may be.

**ALL TENANTS/APPLICANTS MUST SIGN BELOW**

\_\_\_\_\_  
Landlord/Agent Date

\_\_\_\_\_  
Tenant Date

\_\_\_\_\_  
Tenant Date

\_\_\_\_\_  
Tenant Date

(Tenant shall receive the above when payment is made in cash or a receipt is requested)